

**PEMBROKE CITY COUNCIL
MINUTES
DECEMBER 11, 2023**

The regular meeting of the Pembroke City Council was held on Monday, December 11, 2023, at City Hall with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Zeigler, Councilmembers Diane Moore, Karen Lynn, Ernest Hamilton, and Johnnie Miller. Also present were City Administrator Chris Benson, City Attorney Dana Braun, and City Clerk Arlene Hobbs.

CALL TO ORDER, INVOCATION AND PLEDGE... Mayor Cook called the meeting to order at 7:00 pm; Councilmember Johnnie Miller gave the invocation. The pledge of allegiance to the flag was led by Mayor Pro-Tem Zeigler.

MINUTES... A motion was made by Karen Lynn and seconded by Diane Moore to approve the minutes of the November 13, 2023; regular council meeting as presented. The motion carried unanimously.

PUBLIC COMMENTS

1. Harley Doerfler had comments about the city creating a dog park for the community, as well comments about the community center park needing new swing sets and general lawn maintenance. He also asked about the city bringing in food trucks every other Saturday. Mr. Doerfler was asked to contact Fernanda Hauser with DDA to address his ideas and concerns.

APPROVALS...

1. **Alcohol License for Korean Food & Deli Restaurant located at 175 W Railroad St, Ste A** - a motion to approve was made by Johnnie Miller, seconded by Ernest Hamilton. The motion carried unanimously.
2. **Bryan County High School Cross Country team requested to hold a bucket brigade on Saturday, December 16, 2023, from 8am to 12pm** – a motion to approve was made by Diane Moore, seconded by Karen Lynn. The motion carried unanimously.
3. **January 8, 2024, Council Meeting location change to J. Dixie Harn Community Center located at 91 Lanier Street to accommodate swearing-in ceremony of new Mayor and Council** - A motion to approve was made by Tiffany Zeigler, seconded by Diane Moore. The motion carried unanimously.
4. **Request for approval of Equipment Lease-Purchase Agreement with Motorola Solutions, Inc. in the total amount of \$200,713.99 to purchase radios for Fire, Street, Water and Mechanic Departments and associated Resolution authorizing City Administrator to execute agreements pending legal approval**– a motion to approve was made by Johnnie Miller, seconded by Karen Lynn. The motion carried unanimously.
5. **Request for approval of Equipment Lease-Purchase Agreement with Motorola Solutions, Inc. and in the total amount of \$103,724.41 for the Police Department to purchase In Car Cameras, License Plate Readers and Body Cameras and associated Resolution authorizing City Administrator to execute agreements pending legal approval** – a motion to approve was made by Tiffany Zeigler, seconded by Diane Moore. The motion carried unanimously.

PLANNING & ZONING...nothing to report.

DEPARTMENT REPORTS...

Police – Chief Collins reported on the department’s officer shortage. He also reported on training for the Municipal Court Clerk.

Fire – Chief Waters reported that the department completed their annual Santa Run with great success.

DDA – Fernanda reported on the Christmas Market and Parade being an enormous success with a few minor issues which will be addressed for next year’s event.

City Administrator – Chris Benson reported on post tornado parcels being cleaned up after notifying property owners in writing.

COMMITTEE REPORTS...nothing to report.

EXECUTIVE SESSION...For the purpose of discussing personnel, land acquisition, and/or litigation as allowed by O.C.G.A., Title 50, Chapter 4 – A motion to enter executive session was made by Tiffany Zeigler, seconded by Ernest Hamilton. The motion carried unanimously.

At 8:30 pm, a motion was made to adjourn executive session by Karen Lynn, seconded by Diane Moore. The motion carried unanimously.

ADJOURNMENT...There being nothing further to discuss, at a motion to adjourn was made by Tiffany Zeigler, seconded by Karen Lynn. The motion carried unanimously.

ATTEST:



Arlene Hobbs, City Clerk



Judy B. Cook, Mayor

